

PRIOR'S FIELD
The place to achieve

GSA Girls' Boarding and Day School 11-18, Godalming Surrey

OVERSEAS ADMISSIONS HANDBOOK

A guide for overseas agents and families



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10 Key Reasons Why You Should Choose Prior's Field

- Excellent academic results - 87% A*-B at A Level
- Superb pastoral care and a very safe environment
- Outstanding academic and sports facilities set in 42 acres of beautiful Surrey countryside
- Impressive range of activities and vibrant cultural life
 - Specialist EAL teaching
- Small classes and an exceptional range of subjects
- “State of the art” science and language laboratories
- Fun and family-oriented boarding environment
- Purpose-built Sixth Form house with some ensuite rooms
- Excellent transport links to London and just 45 mins from Heathrow and Gatwick airports



LOCATION MAP AND TRANSPORT LINKS

Air

Prior's Field is close to the 4 main airports in South-East England:

- Gatwick - approx. 45 mins by taxi
- Heathrow - approx. 55 mins by taxi
- Southampton - approx. 1 hr by taxi
- London City - approx. 1 hr 15 mins by taxi

School staff can arrange transport to and from all these airports for new international students.

Road

Prior's Field is easy to reach from the M25 motorway. Visitors should exit the M25 at Junction 10, taking the A3 signposted to Guildford and Portsmouth.

Follow the A3 past Guildford and take the B3000 exit signposted to Godalming.

At the roundabout, take the second exit, following signs for Charterhouse.

At the top of the hill, take the first exit (Priorsfield Road). Prior's Field is approximately 0.5 miles down the road on the right-hand side.

Rail

Godalming station is a 5 mins taxi ride from Prior's Field, and only 40 mins by train from central London.



LOCAL AREA

Prior's Field is located just outside the pretty town of Godalming in the county of Surrey. Surrey has one of the lowest crime rates in England and some of the finest countryside in the South-East. The town dates from Saxon times and was the first in the world to have electric street lighting.

Godalming has many timber-framed buildings and narrow, cobbled streets, but is also packed full of shops and good restaurants. It is also only 3 miles from the county town of Guildford, which offers all the amenities of a large town, including a cinema, theatre, cathedral, castle and sports park used by several countries as the base for their Olympic training in 2012.



A BRIEF HISTORY

Prior's Field School was the fulfillment of a dream for Julia Huxley, granddaughter of Dr Thomas Arnold, the reforming headmaster of Rugby School and niece of poet Matthew Arnold. Married to Charterhouse schoolmaster Leonard Huxley, she had a long cherished ambition to open a school of her own. She bought a five-acre plot and a moderate sized house on the outskirts of Godalming and, in January 1902, opened her progressive school for girls with just six pupils and her seven-and-a-half-year-old son, Aldous. Aldous later continued the family's great academic and literary tradition by becoming a world-renowned author.

The school is situated in the original Huxley family home, a building designed in the Arts and Crafts style by Charles Voysey. A member of the Huxley family still sits on the school's Board of Governors. The school has continued to grow and flourish but we still live each day by our motto 'We Live by Admiration, Hope and Love.'

Julia Huxley's goal for Prior's Field was to nurture talent, foster ambition and encourage girls to look out in to society - a legacy which continues to this day.



A BRIEF HISTORY



SCHOOL TERMS AND TIMES

Each school term is approximately 10 weeks long. There is one non-compulsory Exeat weekend in May. Subject to demand it may be possible for girls to remain in school on the Exeat. There is no Saturday School but there may be sports fixtures on some Saturday mornings and twice a year the girls will be required to help with a Saturday Open Day from 10.00am to 1.00pm.

The School Day:

Monday to Friday Daily Times:

School begins: 8.15am (registration)

Break: 10.40am - 11.05am

Lunch: 1.00pm - 2.15pm

Afternoon school: 2.15pm - 4.10pm

Activities: 4.30pm - 5.30pm

Boarding Prep Time: 5.30pm - 6.15pm

Breaks/Lunchtime:

We encourage Lower School girls to go outside and enjoy our lovely grounds if the weather is warm enough. Otherwise, they use their form rooms as a base. Break, consisting of a drink plus home-baked snack or fruit is supplied in the dining hall or in the courtyard in the summer.

Our mealtime menus are extraordinarily good and we have an award winning chef. We regularly have themed lunches and girls meet at Food Committee to feedback to the chefs and discuss new ideas.

Lesson Timetable:

Start	End	Activity
8.15am	8.40am	Form Time or Assembly
8.45am	9.40am	Lesson 1
9.45am	10.40am	Lesson 2
10.40am	11.05am	Break
11.05am	12.00pm	Lesson 3
12.05pm	1.00pm	Lesson 4
1.00pm	2.10pm	Lunch
2.15pm	3.10pm	Lesson 5
3.15pm	4.10pm	Lesson 6
4.10pm	4.20pm	Tea

SCHOOL TERMS AND TIMES

Boarding Meal Times:

Breakfast

Monday – Friday 7.30–8.00am

Saturday 8.00-9.00am

Sunday Advertised weekly

Lunch

Monday – Friday 1.00–2.15pm

Saturday and Sunday Advertised weekly

Supper

Monday–Friday: 6.15–7.00pm (6.30pm for Fifth Form)

Saturday and Sunday: 6.00–6.45pm

Boarders also have their own kitchens where they can prepare snacks

Evenings and Weekends:

Weekday evenings and weekends are carefully structured to provide supervised prep and academic support, the opportunity to get involved with clubs, sports and activities and the all-important time with friends and their boarding family.

Outings are organised every weekend, some well in advance and others spontaneously. Weekends may see our girls out visiting London museums, places of cultural or historical interest, theatre visits, ice-skating, bowling, theme parks, or shopping in Godalming, Guildford or Bluewater!



CO-CURRICULAR OPPORTUNITIES

We are very proud of our co-curricular provision. Our Sport, Music, Drama and Art in particular are all great strengths of the school and we have a vibrant and extensive after school clubs programme to allow the girls to try new things and develop new skills.

DRAMA: Drama is taught for an hour a week to all girls in the First, Second and Third form at Prior's Field. During these precious years the girls learn both through and about Drama. There are 4 key Drama events across the year with large numbers of girls involved either on the stage or backstage. LAMDA and RADA lessons are also offered.

MUSIC: Music is taught for an hour a week to all girls in the First, Second and Third form at Prior's Field. In addition, throughout the school year, specialist music teachers offer a full range of musical activities, workshops, master classes and trips to concerts and shows.

Ensembles:

Choirs, string ensemble, concert band, jazz band, flute ensemble, brass ensemble, regular rock and pop workshops, saxophone ensemble, production club, theory and aural test practices.

Choirs and singing lessons:

Four of the Prior's Field music teachers are vocal specialists, representing all vocal



CO-CURRICULAR OPPORTUNITIES

styles. Choir is available for all ages as well as selective Chamber Choirs and vocal ensembles.

Instrumental lessons:

The department currently provides individual lessons in: Bass Guitar; Cello; Clarinet; Cornet; Classical Guitar; Drum kit; Electric Guitar; Flute; French Horn; Harp; Jazz Piano; Oboe; Piano; Saxophone; Rock and Pop Keyboard; Trombone; Trumpet; Viola; Violin.

SPORT: In the Autumn and Spring Term, all Lower School girls have a double games lesson of hockey and netball, and a single lesson of swimming, gymnastics, dance, fitness or ball skills. In the Summer Term, the core sports are athletics, rounders/ cricket and tennis.

There are numerous sports clubs and activities throughout the week both before and after school, including team training sessions at lunchtimes.

CLUBS: We currently offer more than 45 clubs which mainly run between 4:30pm - 5:30pm every evening and at some lunchtimes. Clubs generally run for 50-60 minutes depending on the activity. Most of these clubs are free, although some levy a small charge for external expertise and equipment. The range of options is inspiring! Clubs such as Climbing, Horse Riding, Magic, Yoga, Trampolining, Juggling, Funky Food, Science Experiments and Debating are on offer.



GCSE COURSES

Typically, girls take 9 subjects at GCSE. The following subjects are compulsory:

- English Language
- English Literature
- Mathematics
- Science - all girls study Biology, Chemistry or Physics achieving 2, 3 or 4 GCSEs depending on the course they follow (most girls choose the 2 GCSE course)

Girls then choose 4 optional subjects from the following list:

- Business
- Classical Civilisation
- Computer Science
- Dance
- Drama
- Fine Art
- Food Preparation and Nutrition
- Geography
- History
- Latin
- Modern Foreign Language - French or Spanish
- Music
- PE

- Photography
- Product Design
- RS
- Textiles Technology
- Triple Science

Short Courses:

- Astronomy
- HPQ
- RS
- PE Sport Leadership Award
- World Literature



A LEVEL COURSES

Girls choose their A Level subjects from the following list:

- Art & Design: Fine Art
- Art & Design: Photography
- Art & Design: Textiles
- Biology
- Business
- Chemistry
- Classical Civilisation
- Computer Science
- Criminology
- Drama & Theatre Studies
- Economics
- English Literature
- Food Science and Nutrition
- Geography
- History
- Latin
- Mathematics
- Mathematics & Further Mathematics
- Modern Foreign Languages: French
- Modern Foreign Languages: Spanish
- Music
- Music Technology
- Physical Education
- Physics
- Product Design
- Psychology
- Religious Studies
- EPQ



A LEVEL RESULTS

The Class of 2022 achieved 87% A* to B.

At Prior's Field we celebrate the individual achievement of every girl and we are consistently delighted by the wonderful results gained by our Sixth Form and ever more so by the diverse range of courses and top class universities which are their next chosen destinations. In recent years we have celebrated girls heading to Oxford to read Material Sciences, to Cambridge with choral scholarships, many girls continuing with their passion for creativity at prestigious art schools and a real strength in Science evidenced by significant numbers opting for STEM degrees at Universities such as Durham, Exeter, Cardiff, Newcastle and Southampton.

	A*-A% Distinction	A*-B%	A*-C% Merit	A*-D%
Art	75	75	100	100
Biology	54.5	90.9	100	100
Business	85.7	100	100	100
Chemistry	62.5	75	87.5	100
Chinese	100	100	100	100
Drama	100	100	100	100
English Literature	50	100	100	100
EPQ	58.3	91.7	100	100
Geography	60	80	80	80
History	66.7	66.7	100	100
Mathematics	50	75	100	100
Photography	75	75	100	100
Psychology	100	75	75	100
Religious Studies	100	100	100	100
Textiles	100	100	100	100
Food Science and Nutrition	80	80	100	100
Music Tec	100	100	100	100

DESTINATION OF LEAVERS



Music



Material Sciences



History
Medicine



Psychology
Geography
Sociology



Biochemistry
Biomedical Sciences
Business Administration



Neuroscience
Pharmacy
English
Geography



Business & Management
Law
Psychology
Real Estate



Business with Marketing



The University of Manchester

Biochemistry



Psychology
Geography & Planning
Biological Sciences
Biomedical Sciences



Biological Sciences



History of Art



International
Development
Sport and Exercise
Criminology



Psychology



Global Sustainable
Development
Psychology



Internal Relations
Architectural Engineering
Psychology



Music and Technology
Psychology
Business Management
Architecture



Business
Fashion Marketing &
Branding
Psychology



Biochemistry
Biological Sciences
Business Economics
Medicine | Law



Interior Architecture



Mathematics
Drama and Theatre
Studies
Zoology



Veterinary Nursing
Bioveterinary Sciences



Fashion Design
Biology & Marine Biology
Marine Biology with
Oceanography
Medicine



Design for Stage and
Screen
Forensic Psychology
Fashion Management



Modern Languages
Psychology with
Innovation



English Literature
Aerospace Engineering
Accounting & Finance
Theatre Production



Animal Science
Modern Languages



Biomedical Sciences
Politics

English as an Additional Language (EAL)

Students for whom English is not their first language are assessed on arrival for the level of language support needed. Tuition is given on an individual basis or in small groups to help the girls to work towards specific internationally-recognised EAL examinations (such as PET, FCE and IELTS) and to support English in the classroom.

In years 7, 8 and 9 the girls have 2-3 sessions of EAL tuition per week.

At the end of year 9, the girls are assessed to provide an indication of her British National Curriculum levels. In this way the EAL teachers can decide on the level of support she will need for her GCSE English courses. If they are struggling to achieve the appropriate level in English at that time, then a choice of external examinations may be considered. Prior's Field's EAL students aim to achieve grades A*-C in GCSE English Language and Literature.

In years 10 and 11 the girls have 2-3 sessions of EAL tuition per week.

In years 12 and 13 the girls have 2-3 sessions of EAL tuition per week. These girls study the International English Language Testing Systems (IELTS) courses, with the academic papers taken as preparation for university entrance.

Please note - If your daughter/client is coming to Prior's Field for one year only, she can opt to take the First Certificate Examination as well as being supported with English in the classroom.



Induction Programme

The International Induction Programme takes place during the first weekend of the Autumn Term and involves EAL testing to assess the level of support needed for lessons, as well as sessions with boarding staff to discuss cultural issues and social customs associated with living in the UK. Year 13 boarders lead a more informal session, where new girls can ask them questions about school life, boarding and living in the UK.

All boarders are assigned a boarding buddy to help them settle. The size of Prior's Field means that no pupil is ever invisible and any problems with homesickness or settling in are picked up quickly. Boarding staff are in frequent touch with parents by telephone or email to ensure that all pupils are fully supported as they adapt to a new environment and culture.

All parents and guardians are invited to attend school functions, including drama productions, teatime concerts and lectures by external speakers. Guardians are also encouraged to take an active part in the boarders' lives, by taking them out for dinner or home for the occasional weekend.



ACCOMMODATION

Years 7 to 8

Girls share bedrooms (typically 3 to 4 girls per room). Every girl has drawers under her bed for school uniform and home clothes. There is also a secure storage space for mobile phones, laptops and other personal items.

Year 9

Girls have individual rooms with the same storage facilities, or may opt to share.

Years 7 to 9

Girls share a large common room with a television, DVD player, board games and a collection of reading books. They also share a separate kitchenette with a toaster, microwave, kettle and fridge. The kitchenette is kept stocked with bread, fruit, tea, milk and hot chocolate. Every girl has her own tuck box for treats.

Years 10 and 11

Girls have individual study bedrooms. Both years have their own kitchenette / common room.

Years 12 and 13

Girls have individual study bedrooms in a purpose-built sixth form house. Some of the rooms are ensuite. Other facilities include a loft area with Apple TV, large common room with flat-screen television, piano, stereo, laundry and dedicated kitchen.



FACILITIES & SPECIALISMS



Tennis Academy



Astro Turf



42 Acres including woodland



Creative Arts Floor



Dark Room



Photographic Studio

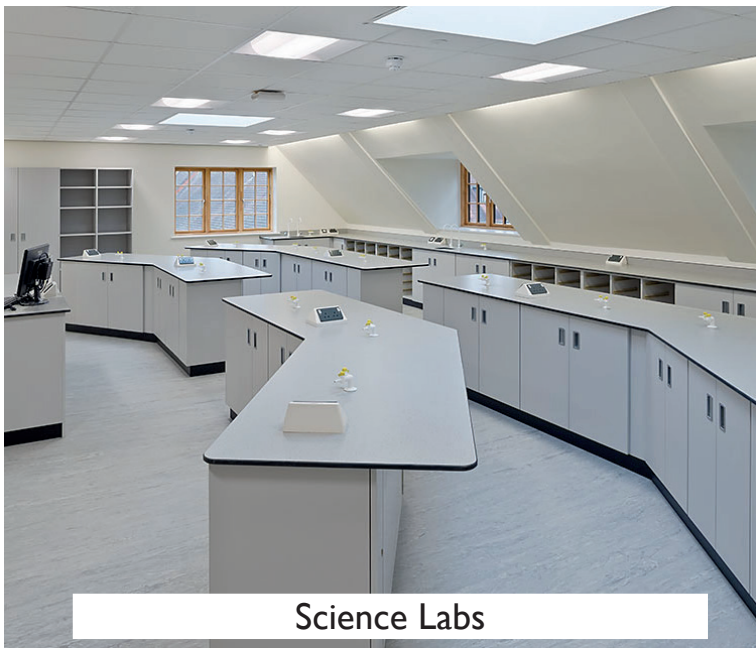
FACILITIES & SPECIALISMS



BTEC Music Studio



Recital Hall



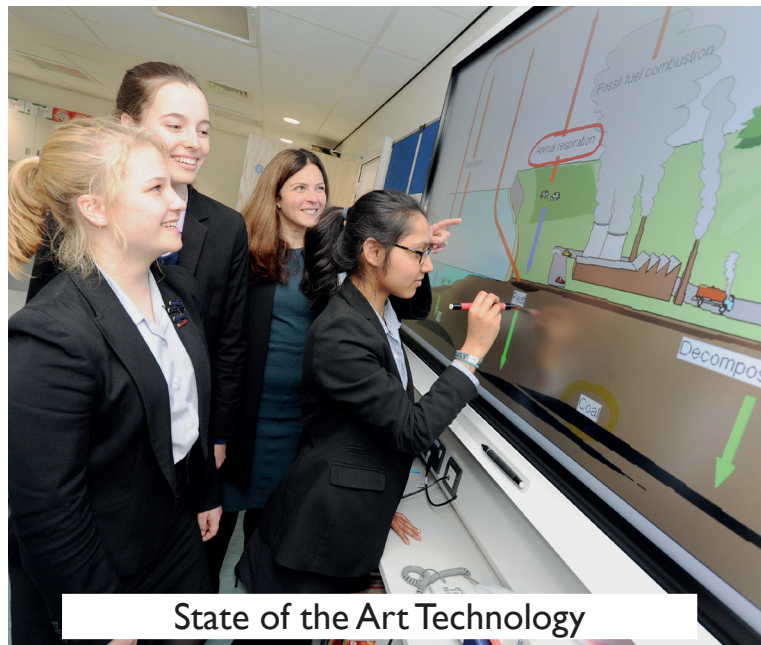
Science Labs



Food Technology Kitchen



Textiles Suite



State of the Art Technology

INTERNATIONAL UKVI AND AEGIS

Prior's Field has a tradition of welcoming girls and staff from across the world. At present, **91% of our pupils are British** with only **9% international**.

Visas

Prior's Field is a **Highly Trusted Sponsor** under the **UK Visas & Immigration's Child Student Visa**. This means that we are able to issue Confirmation of Acceptance for Studies (CAS) numbers to girls who are offered and accept a place at Prior's Field. In order to provide your daughter/client with a CAS number, we will need a copy of her passport and details of her UK-based guardian. Please note - girls aged 16 or 17 years old may be required to have an interview with a member of UKVI staff as part of their visa application process.



All girls whose parents reside overseas must have an official guardian resident within the UK and over 25 years old. This guardian is responsible for the girl's travel and accommodation at half-terms, holidays and over the May Bank Holiday exeat weekend.

It is school policy to ask parents to take their daughter home if she becomes ill. Parents who reside overseas and are unable to do so, should make their daughter's guardian aware that they will also have responsibility for collecting the girl and providing accommodation and care until she is fit to return to school.

Please refer to the Association for the Education and Guardianship of International Students (AEGIS) of which we are members.



FEES

Full Boarding Fees for Overseas Pupils from September 2023

Boarding fees include accommodation and a cooked breakfast, a morning snack, lunch and afternoon tea plus, supper and snacks from their pantries. The catering team also provide nutritious food for a range of dietary requirements. The majority of after school clubs and activities are free of charge. Laundry, evening activities, prep supervision and medical centre services are also provided. Boarding staff are able to arrange visits to the dentist and optician and will assist with travel arrangements.

Year 7 - 9 (First - Third Form)

The termly fee is £12,500 and includes:

Insurance and Subs *
Visa Administration
Books, Exams and Resources
All Compulsory non-residential curriculum trips, workshops and outings for boarders
EAL lessons and a dedicated EAL mentor
One taxi fare to and one taxi fare from the airport per term.
Boarding and Tuition (value of £11,200 for years 7-8 or £11,500 for year 9)

Year 10 – 13 (Fourth Form - Upper Sixth Form)

The termly fee is £13,500 and includes:

Insurance and Subs *
Visa Administration
Books, Exams and Resources
All Compulsory non-residential curriculum trips, workshops and outings for boarders
EAL lessons and a dedicated EAL mentor
One taxi fare to and one taxi fare from the airport per term.
Boarding and Tuition (value of £11,500)

* (Junior/Senior Common Room, Alumni and PSA subs and Personal Effects Insurance)

Overseas Day Pupils

For pupils attending the school as a day pupil on an accompanied visa (living with a parent/guardian) they will pay normal day fees plus an additional charge of £400 per term for UKVI Sponsor Administration where necessary and EAL if required as per current charges.

Optional Items which are billed separately include:

Duke of Edinburgh – Bronze, Silver or Gold
Riding
Tennis
LAMDA
Music
Non-compulsory trips

Additional Costs

During your client's time at Prior's Field, she is also likely to incur one or more of the following costs:

- transport costs (i.e. airport pickups, taxis)
- school uniform - short stay 1 term - 1 year Uniform Hire £350 plus £50 deposit
- stationery
- pocket money

School Fees are set at an annual rate, split into three equal termly payments and are payable by direct bank transfer before or on the first day of the term for which they are due. Overseas parents can also elect to pay the full year by one transfer in advance.

PAYMENT

Registration Fee (non refundable)	£150
Acceptance Fee (non refundable)	£500
Deposit: £2000 for six weeks - six months 1 term's fee for seven months and over	

There is an overseas non-refundable acceptance fee of £500 which will be deducted from your deposit should the client no longer be able to proceed with the place for whatever reason.

Commission:

We will award Agents with a commission rate of between 5-15% per pupil on the boarding and tuition elements of the all-inclusive fees only. (£11,200 per term Years 7-8 and £11,500 for years 9-13) Commission rates vary according to the number of pupils secured by an Agent and the duration of the pupils stay. A one-off commission of 10% for the first year will be applied for agents securing day pupils. For more information see the Prior's Field Consultancy Agreement available from the Admissions Team

Payment Methods

For International payments please use the **Flywire** secure payment portal:
<https://priorsfield.flywire.com>

The school's bank details are:

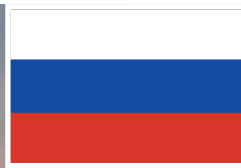
Address:	Nat West Godalming Branch 77 High Street Godalming Surrey GU7 1AR
Sort Code:	60-09-04
Account Code:	62035274
Account Name:	Prior's Field School Trust Ltd.
Swift Code:	NWBK GB 2L
IBAN:	GB 70 NWBK 60060462035274
Telephone:	0845 305 2240

All boarding fees are due on or before the first day of term. Please put your daughter/clients name as the reference and ensure that the cost of bank charges is accounted for.

OUR UK AND INTERNATIONAL BOARDING FAMILY ALBUM



OUR UK AND INTERNATIONAL BOARDING FAMILY ALBUM



TESTIMONIALS

Adrina - joined in Year 7

Boarding is fun! But because I am still a young boarder from overseas, I get homesick quite often, which is normal because this means I came from a happy family and everyone gets homesick sometimes, but when I get homesick, I always talk to a member of staff, I always feel better after. In boarding, there are many facilities like games, crafting things and even a game room for you and your friends to hang out and play games! The staff are very thoughtful and kind, they always look after us when we need them.

Melissa and Cagla - joined in Year 9

We love boarding here because we get our own rooms and it makes it so much easier to study. Everyone here is so friendly and the activities we can do are so much better than in Turkey.

Gigi - joined in Year 9

The Sixth form successfully create a comfortable and warm environment, that is like a second home and family for many boarders. Boarding helps me academically; staff help me to learn to be independent including working on my time management.

Mola - joined in Year 9

I can keep focused on my work in boarding, because we are all using our time wisely. The staff are so lovely and nice and help me sort out all my problems. I really enjoy spending time with my friends after school. Boarding is my second home.

What is special about Boarding at Prior's Field?

Friday nights - friendship and popcorn - Sara

Being able to decorate my room and make it my own space - Zlata

Making friends for life - Divine

It is a great experience that everybody should live once in life - Martina

They make you feel part of the family. I will never forget PF - Sara

This year we also celebrated Chinese New Year with our own hot pot and were able to share our customs and culture with other boarders in the house. - Tza Yan

It's fun knowing there will never be a dull moment, especially with all the people around you, and it's helped me academically because the staff are all there to support you. - Allie

TESTIMONIALS

Andrea - joined in Year 9

What I most love about boarding is that you don't have to be shy – you can share everything with everyone. I love the boarding house and my English lessons too and I really wish I could stay here for ever!

Lililya - joined in Year 7

With her parents in the Ukraine, full boarder Lililya was just 11 when she arrived in the First Form at Prior's Field, joining its Junior Boarding House. Far from disorientated, she threw herself into boarding and school life. I have won awards for being the most helpful boarder, the most punctual and having the tidiest room; and I settled in brilliantly to the boarding family.' So delighted were Liliya's parents with her experience of boarding and teaching at Prior's Field, that they celebrated the end of her second year by donating a woodland fitness trail to the school. Art was her favourite subject and she has just left, with fantastic A Level grades, to study Interior Architecture at the University of Westminster.

Dr Chylikin - Boarding Parent for 7 years

When my daughter came to PF in 2015 she was very far away from the girl we behold today. She is purposeful, responsible, innovative; and that is definitely the result of the boarding life and academic teaching of Prior's Field. A great opportunity and great results!



QUOTES FROM OUR GIRLS

Because

Everyone is a big family
and it is a home away from
home. We get to meet new friends
and people from all over
the world!

PF BOARDING

Because

I feel like home, everyone is like my
family and also everybody is very
friendly and help me a lot :)

PF BOARDING ALWAYS
THE BEST

PF BOARDING

Because

I love it because all the staff and girls
are really kind and we get to play
games every night with our friends :)
It is a way to make lots of
friends and you always feel
at home.

PF BOARDING

Because

the games
are really
fun and
it feels
like my
home
away

from
home
because
everyone
is amazing
and super
nice.
love
Kate

PF BOARDING



The quality of boarding is excellent. Pupils make an excellent contribution to the boarding community and confirm that they very much enjoy their experience of boarding. - ISI Report 2016



They educate whole people for their whole lives focusing on nurturing girls to be the best they can - Tatler Schools Guide 2018



They mean what they say about encouraging talent - Good Schools Guide 2018

ADMISSIONS PROCEDURE

Step 1 Enquiry	<p>Send us a copy of your daughter's/client's most recent school report for review and highlight any particular strengths within the curriculum or extra-curricular interests.</p> <p>For Year 10 Entry – please indicate which GCSE subjects she would like to study outside of the core subjects</p> <p>For Year 12 Entry - please also supply her predicted IGCSE/ GCSE Grades if relevant and which subjects she would like to study at A Level. Girls should have a minimum of six GCSEs at Grade C or grade 5 (new GCSEs) and above, including Maths and English. A minimum of Grade A or grade 7 is required for subjects chosen for A Level study.</p>
Step 2 Registration	<p>If we are happy with your daughter's/client's report, we will invite you to register her for a place. To do this, you would need to complete and submit our registration form with the registration fee (£150). We will also require a copy of your daughter's passport (photopage) at this stage so we can confirm it is her we are speaking to during her Skype Interview with our Head of EAL and an admissions or boarding representative.</p>
Step 3: Skype Interview Examinations Report from current school	<p>Once registered, and as an overseas national, your daughter/client would be required to:</p> <ol style="list-style-type: none"> 1) Have a Skype interview. 2) Sit our entrance examinations in English as an Additional Language, Non-VR (Year 7 Only), and Mathematics. She can sit these papers at Prior's Field, her current school, nearest British Council office or the offices of a suitable educational agent, depending on which is most convenient for her. 3) We would also request a confidential Head's report from her current school at the same time.
Step 4: Decision	<p>Our Head (Mrs Tracy Kirnig) would then review the examination results, Confidential Head's Report and interview notes and make a decision based on this information.</p>
Step 5: Offer	<p>If your client/daughter is offered a place, we will send an offer letter and a Parent Contract. The Parent Contract must be completed (including the guardian section, if appropriate). It should then be submitted to Prior's Field, along with the deposit (£2000 for six weeks - six months or 1 term's fee for seven months and over), and a non refundable acceptance fee of £500 as soon as possible to secure your daughter's/Client's place.</p>
Step 6: Visa Support Letter	<p>Your daughter/client will need a CAS number to apply for a visa to allow them to study in the UK. CAS stands for Confirmation of Acceptance for Studies. UK immigration rules require us to sponsor an application for a student visa (this is not the same as financial sponsorship). A CAS number confirms that we have made your daughter/client an unconditional offer of a place to study with us, and that her parents have accepted this.</p>

KEY CONTACTS



Tracy Kirnig
Head



Karen Wilcock
Deputy Head



Deborah Alisha
Head of EAL



Josie Cook
Director of External
Relations
(Admissions and Marketing)



Hayley Jeffels
Admissions Manager



George Morgan
Admissions Officer



Katie Burns
Admissions Officer

Name	Phone Number	Email
Admissions Department	+44 (0) 1483 813402	admissions@priorsfieldschool.com
School Office	+44 (0) 1483 810551	office@priorsfieldschool.com
Head Tracy Kirnig	+44 (0) 1483 813431	headspa@priorsfieldschool.com
Bursar Anthony Day	+44 (0) 1483 810551	bursar@priorsfieldschool.com

